



Covid-19 Risk Assessment incorporating Safe Operating Procedures - Construction

Issue Date: 18/05/2020

Document Number: COV002

Version: 2.0

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Usually in a risk assessment, we would evaluate the likelihood and severity associated with each hazard and arrive at a risk rating. In the case of the novel coronavirus Covid-19, we are unable to make an accurate judgement of severity as this is so variable between individuals, therefore our risk rating is based on likelihood (L) only.

Hazard	Who is affected	Risk (L)	Control Measures	Residual Risk
Presence on site	All Mountjoy personnel and all Contractors	HIGH	<p>Only those who need to attend site will do so.</p> <p>We will be making all reasonable efforts to minimise the numbers of people present on site.</p> <p>We will not be visiting sites for meetings or other reasons unless this is absolutely unavoidable.</p> <p>Video conferencing such as MS Teams or zoom will be used, as will remote viewings through mobile phone and tablet cameras.</p> <p>IMPORTANT: If any individual shows symptoms of Covid-19, they and everyone in their household must self-isolate immediately.</p> <p>This section will be significantly updated when more information on tracking and tracing apps is available.</p> <p>When people sign into site, they are asked to sign a declaration stating that neither they nor any of their household are experiencing symptoms of Covid-19.</p> <p>Mountjoy employees on site have a duty to set a strong example in this battle against the coronavirus. The measures set out need commitment and cooperation from ALL on site, both staff and contractors and it is vital that we work together to enable us all to have a safe workplace.</p>	LOW



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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Travelling to site</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Workforce</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">HIGH</p>	<p>If at all possible Mountjoy staff will travel to site individually, using our own transport.</p> <p>If sharing a vehicle is unavoidable, we will</p> <ul style="list-style-type: none"> • Wash hands thoroughly before entering the vehicle • Wear face coverings while in the vehicle • Keep it as well ventilated as possible during the journey • Wipe down shared surfaces before use (including door handles, dashboard etc.) <p>We will avoid public transport but if unavoidable we will</p> <ul style="list-style-type: none"> • Wear face coverings • Keep 2m distance from other passengers wherever possible • Avoid touching surfaces where possible • Take hand sanitiser/ wipes and use these frequently <p>We will provide guidance to subcontractors to observe these measures.</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">LOW</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Entry to Site</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">All staff and contractors</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">HIGH</p>	<p>We will implement the following measures to reduce risk:</p> <ul style="list-style-type: none"> • Provide sanitisation at the site entrance. This will consist of either washing facilities or alcohol gel. • Signs will be displayed reminding personnel of the need for social distancing and use of face coverings. • The ground and floors will be marked out at 2m intervals using tape/ spray or similar. • Shared surfaces such as push plates, metal gates, door handles, desks at the entrance will be cleaned with disinfectant by a nominated person at regular intervals • The site entrance will be monitored by a nominated person and they will sign people in and out. Alternatively, pens will be wiped down after each use. • If present on site touch based entry systems to be disabled. • Inductions to groups will be held outside or in a large area that allows social distancing]. OR • Induction information will be provided to each individual and supported by a written leaflet. 	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">LOW</p>



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Toilet Facilities	All staff and contractors	HIGH	<p>We will put the following measures into place:</p> <ul style="list-style-type: none"> • Signage will be posted outside the toilets to indicate only 1 person to use them at a time or separate entry toilets will be provided where possible. • Signs will be posted above each wash basin showing best hand washing technique. Personnel will wash with soap and hot water for a minimum of 20 seconds in accordance with NHS guidelines BEFORE and AFTER using the facilities. • The Site Manager will enforce social distancing and hygiene measures across the site. • A nominated person will be our welfare attendant and keep the facilities cleaned frequently in with line with the site cleaning rota. This will include cleaning down with disinfectant: door handles, cubicle locks, cistern tops, flushes, toilets, soap dispensers, paper towel dispensers, hot water taps/ water heater controls. • Additional waste bins will be provided for paper towels. • Hand sanitiser dispenser will be placed close to the door/entrance. • Signage will be posted to remind workers to inform the site manager if any concerns are noted with the toilet facilities. 	LOW
Use of Canteen Facilities	All staff and contractors	HIGH	<p>In good weather, chairs will be arranged outside at 2m intervals in an area(s) set aside for this. To enable the canteen facilities to be available to all, we will stagger break times: When using the site canteen workers will be required to:</p> <ul style="list-style-type: none"> • Use the hand cleaning facilities or hand sanitiser provided at the entrance when entering and leaving the area • Bring pre-prepared meals and refillable drinking bottles to work • Observe social distancing of 2m metres – there will be only 1 chair per table • Not use shared crockery, eating utensils, cups etc. • Put all rubbish straight in the bin – extra bins will be provided • Be aware of shared surfaces such as door handles, tables, work surfaces, kettles, microwaves, worktops, fridges and report any cleanliness issues. <p>A nominated person will monitor the use of the canteen and clean and disinfect all shared surfaces after each change of use.</p>	LOW



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Experiencing
Symptoms/ falling ill

All staff and
contractors

HIGH

Subject to updates as and when available – information and guidance awaited on tracking and tracing apps.

If any person displays or reports symptoms of Covid-19 they must inform (by phone, not in person) the site manager and their employer (contractor) immediately and leave the site by the closest possible exit and return home.

Once home the worker must follow the government guidance on self-isolation and testing for construction workers and not return to work until their period of self-isolation has been completed or a negative test is confirmed.

If the person is unable to leave safely on their own, we will ask them to remain in place, alert site management, and call NHS111 for advice.

LOW



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Working on Site

All Staff and Contractors

- Mountjoy Contracts Managers and Site Managers to work with Sub-contractors in applying effective planning of work and Hierarchy of Controls described below.
- Specific circumstances and controls will vary depending on the nature of the individual site. Sub-contractor RAMS should reflect measures agreed.
- Where possible Site Managers / Contract Managers must eliminate risks associated with 2-metre working by:
 - Rearrangement of tasks to enable them to be done by one person, or by maintaining social distancing measures (2-metres);
 - Avoiding skin-to-skin and face-to-face contact
 - Using stairs in preference to lifts or hoists
 - Putting one-way systems in place where we can;
 - Using mechanical aids, such as trolleys etc. to avoid using more than one person.
- Where social distancing measures (2-metre rule) cannot be applied:
 - **Masks are to be worn where any specific work activity cannot be carried out whilst observing the 2m rule.**
 - Minimise the frequency and time workers are within 2-metres of each other;
 - Minimise the number of workers involved in these tasks
 - Arrange for workers to work side-by-side, or facing away from each other, rather than face-to-face;
 - Keep groups of workers that have to work within 2-metres of each other together in teams e.g. (do not change workers within teams);
 - Ensure teams are as small as possible;
 - Ensure teams work away from other workers where possible.



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Working on site

All staff

HIGH

- We will observe the 2m social distancing guidelines that have been put in place for all on site.
- We will wash hands frequently and thoroughly throughout the day and encourage others to do the same.
- Smokers must congregate in any areas outside. You must maintain social distancing at all times, even if outside.
- Notices and signage will be posted to this effect.

Work on site has been divided into **AREAS, ACTIVITIES and SURFACES**

AREAS where we **cannot** observe 2m distancing include corridors, scaffold platforms and excavations.

We will ask contractors to work with us to address these issues and expect to see their control measures detailed on risk assessments.

ACTIVITIES where we cannot observe social distancing include activities where people need to stand closely such as looking at and discussing drawings, walking round the scaffolding while others are working

Face coverings will prevent us from **spreading** the disease to others, FFP3 respirators will prevent us from **catching** the disease from others.

SURFACES that may be shared will be cleaned frequently with disinfectant. These will include:

Access ladders, scaffold handrails, entry gates and trapdoors, scaffold loading bay gates, mortar silos, PPE storage and dispensers, first aid equipment including eye wash stations, fire extinguishers, traffic barriers, generators, diesel bowsers, temporary electrics equipment such as transformers, lighting

In the site office this will include:

Computer equipment, printers, desk surface, filing cabinets, document racks, folders and laminated documents, keys and key boxes, measuring equipment including theodolites.

LOW

Author:

Signature:

Date: